

**Legal Services Corporation  
Meeting of the Operations & Regulations Committee**

**Open Session**

**Sunday, October 4, 2015**

Committee Chairman Charles N.W. Keckler convened an open session meeting of the Legal Services Corporation's ("LSC") Operations and Regulations Committee ("the Committee") at 1:08 p.m. on Sunday, October 4, 2015. The meeting was held at the Hyatt Regency San Francisco Hotel, 5 Embarcadero Center, San Francisco, California 94111.

The following Committee members were present:

Charles N.W. Keckler, Chairman  
Robert J. Grey, Jr.  
Harry J. F. Korrell, III  
Laurie I. Mikva  
John G. Levi, *ex officio*

Other Board members present:

Victor B. Maddox  
Martha Minow  
Father Pius Pietrzyk  
Julie A. Reiskin  
Gloria Valencia-Weber

Also attending were:

James J. Sandman	President
Rebecca Fertig Cohen	Chief of Staff
Lynn Jennings	Vice President for Grants Management
Mayealie Adams	Special Assistant to the President for Board Affairs
Wendy Rhein	Chief Development Officer
Ronald S. Flagg	Vice President for Legal Affairs, General Counsel, and Corporate Secretary
Stefanie Davis	Assistant General Counsel, Office of Legal Affairs (OLA), by telephone
Mark Freedman	Senior Associate General Counsel, Office of Legal Affairs (OLA), by telephone
David L. Richardson	Comptroller and Treasurer
Carol Bergman	Director, Office of Government Relations and Public Affairs (GRPA)

Carl Rauscher	Director of Media Relations, Office of Government Relations and Public Affairs
Jeffrey E. Schanz	Inspector General
Laurie Tarantowicz	Assistant Inspector General and Legal Counsel, Office of the Inspector General
David Maddox	Assistant Inspector General for Management and Evaluation, Office of the Inspector General
John Seeba	Assistant Inspector General for Audit, Office of the Inspector General
David O'Rourke	Assistant Inspector General for Investigations (OIG)
Lora M. Rath	Director, Office of Compliance and Enforcement (OCE)
Janet LaBella	Director, Office of Program Performance (OPP)
Herbert S. Garten	Non-Director Member, Institutional Advancement Committee
Thomas Smegal	Non-Director Member, Institutional Advancement Committee
Alan J. Tanenbaum	Non-Director Member, Finance Committee
Don Saunders	National Legal Aid and Defenders Association (NLADA)
Robin C. Murphy	National Legal Aid and Defenders Association (NLADA)

The following summarizes actions taken by, and presentations made to, the Committee:

Committee Chairman Keckler noted the presence of a quorum and called the meeting to order.

#### **MOTION**

Mr. Korrell moved to approve the agenda. Mrs. Mikva seconded the motion.

#### **VOTE**

The motion passed by voice vote.

#### **MOTION**

Ms. Mikva moved to approve the minutes of the Committee meeting of July 16, 2015. Mr. Korrell seconded the motion.

#### **VOTE**

The motion passed by voice vote.

Ms. Davis and Mr. Flagg updated the Committee on the comments received regarding the notice of proposed rulemaking for 45 CFR Part 1610.7, Transfers of LSC Funds, and 45 CFR Part 1627, Subgrants and Membership Fees and Dues. Ms. Davis and Mr. Flagg answered Committee members' questions.

Ms. Davis, Mr. Flagg, and Mr. Freedman updated the Committee on the proposed advance notice of rulemaking amending 45 CFR Part 1630, Cost Standards and the Property Acquisition and Management Manual (PAMM), and answered Committee members' questions.

**MOTION**

Ms. Mikva moved to recommend publication of the proposed advance notice of rulemaking amending, 45 CFR Part 1630. Mr. Korrell seconded the motion.

**VOTE**

The motion passed by voice vote.

Mr. Flagg briefed the Committee on the rulemaking agenda for 2015 – 2016. There were no questions from the Committee members'.

Mr. Flagg reported on the revised Records Management Policy. He answered Committee members' questions.

Committee Chairman Keckler invited public comment. The Committee received public comments from Robin Murphy, National Legal Aid and Defenders Association (NLADA).

There was no new business to consider.

**MOTION**

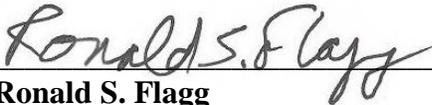
Mr. Levi moved to adjourn the meeting. Mr. Grey seconded the motion.

**VOTE**

The motion passed by voice vote.

The Committee meeting adjourned at 2:29 p.m.

*I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Operations and Regulations Committee on January 28, 2016.*

  
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**Ronald S. Flagg**  
Vice President for Legal Affairs,  
General Counsel & Corporate Secretary