

**Legal Services Corporation  
Meeting of the Operations & Regulations Committee**

**Open Session**

**Thursday, January 28, 2016**

Committee Chairman Charles N.W. Keckler convened an open session meeting of the Legal Services Corporation's ("LSC") Operations and Regulations Committee ("the Committee") at 1:03 p.m. on Thursday, January 28, 2016. The meeting was held at the Mills House Wyndham Grand Hotel, 115 Meeting Street, Charleston, South Carolina 29401. The following Committee members were present:

Charles N.W. Keckler, Chairman  
Harry J. F. Korrell, III  
Laurie I. Mikva  
John G. Levi, *ex officio*

Other Board members present:

Victor B. Maddox  
Father Pius Pietrzyk  
Julie A. Reiskin  
Gloria Valencia-Weber

Also attending were:

James J. Sandman	President
Rebecca Fertig Cohen	Chief of Staff
Lynn Jennings	Vice President for Grants Management
Mayealie Adams	Special Assistant to the President for Board Affairs
Wendy Rhein	Chief Development Officer
Ronald S. Flagg	Vice President for Legal Affairs, General Counsel, and Corporate Secretary
Stefanie Davis	Assistant General Counsel, Office of Legal Affairs (OLA)
Mark Freedman	Senior Associate General Counsel, Office of Legal Affairs (OLA), by telephone
Bristow Hardin	Office of Data Governance and Analysis
David L. Richardson	Comptroller and Treasurer
Carol Bergman	Director, Office of Government Relations and Public Affairs (GRPA)
Jeffrey E. Schanz	Inspector General
David Maddox	Assistant Inspector General for Management and Evaluation, Office of the Inspector General

John Seeba	Assistant Inspector General for Audit, Office of the Inspector General
Joel Gallay	Special Counsel to the Inspector General, Office of the Inspector General
David O'Rourke	Assistant Inspector General for Investigations (OIG)
Lora M. Rath	Director, Office of Compliance and Enforcement (OCE)
Janet LaBella	Director, Office of Program Performance (OPP)
Ronké Hughes	Program Counsel, Office of Program Performance
Herbert S. Garten	Non-Director Member, Institutional Advancement Committee
Frank Strickland	Non-Director Member, Institutional Advancement Committee
Robert Henley	Non-Director Member, Finance Committee
Allan J. Tanenbaum	Non-Director Member, Finance Committee
Phyllis Holmen	Executive Director, Georgia Legal Services
Ilene Jacobs	California Rural Legal Services
Andrea Loney	Executive Director, South Carolina Legal Services
Leslie Fisk	South Carolina Legal Services
Adam Protheroe	South Carolina Legal Services
Matthew Billingsley	South Carolina Legal Services
Rusty Infinger	South Carolina Legal Services
Rita Roache	South Carolina Legal Services
Stephanie Van Der Horst	South Carolina Legal Services
Juanita F. Middleton	South Carolina Legal Services
Jamie L. Bell	South Carolina Legal Services
Angela Myers	South Carolina Legal Services
Kimaka Nichols Graham	South Carolina Legal Services
Mark Fessler	South Carolina Legal Services
Kirby Mitchell	South Carolina Legal Services
Don Saunders	National Legal Aid and Defenders Association (NLADA)
Robin C. Murphy	National Legal Aid and Defenders Association (NLADA)
Terry Brooks	American Bar Association Standing Committee on Legal Aid and Indigent Defendants (SCLAID)

The following summarizes actions taken by, and presentations made to, the Committee:

Committee Chairman Keckler noted the presence of a quorum and called the meeting to order.

### **MOTION**

Mr. Korrell moved to approve the agenda. Mrs. Mikva seconded the motion.

### **VOTE**

The motion passed by voice vote.

### **MOTION**

Mr. Korrell moved to approve the minutes of the Committee meeting of October 4, 2015. Ms. Mikva seconded the motion.

### **VOTE**

The motion passed by voice vote.

Chairman Keckler thanked the Committee for their comments and completing the 2015 evaluation. He stated the evaluation was a good opportunity to consider goals for 2016. Chairman Keckler reminded everyone of the rulemaking agenda coming up at the April 2016 board meeting and encouraged committee members, board members and the public to bring any rulemaking suggestions.

Mr. Flagg and Ms. Davis updated the Committee on the status regarding further proposed changes to rulemaking for 45 CFR Part 1610.7, Transfers of LSC Funds, and 45 CFR Part 1627, Subgrants and Membership Fees and Dues. Ms. Davis and Mr. Flagg answered Committee members' questions.

Mr. Flagg and Ms. Davis briefed the Committee on the progress of 45 CFR Part 1630, Cost Standards and the Property Acquisition and Management Manual (PAMM), and asked the Committee for permission to develop further information and feedback through the use of rulemaking workshops. Mr. Flagg and Ms. Davis answered Committee members' questions.

### **MOTION**

Ms. Mikva moved to approve rulemaking workshops for revisions to 45 CFR Part 1630 and the PAMM. Mr. Korrell seconded the motion.

### **VOTE**

The motion passed by voice vote.

Mr. Flagg, Mr. Hardin and Mr. Freedman briefed the Committee on updating the estimates of the population for grants to serve agricultural and migrant workers. Mr. Flagg requested approval of the publication of a notice requesting further public comments. Mr. Flagg, Mr. Hardin and Mr. Freedman answered Committee members' questions.

**MOTION**

Ms. Mikva moved to approve the notice for comments regarding revisions to estimates of the population for grants to serve agricultural and migrant workers. Mr. Korrell seconded the motion.

**VOTE**

The motion passed by voice vote.

President Sandman gave management's report on the implementation of the Strategic Plan 2012 – 2016 as provided by section VI(3) of the Committee Charter. He summarized the goals and initiatives implemented in the past year from the Strategic Plan. President Sandman answered Committee members' questions.

Committee Chairman Keckler invited public comment. The Committee received public comments from Robin Murphy, National Legal Aid and Defenders Association (NLADA).

There was no new business to consider.

**MOTION**

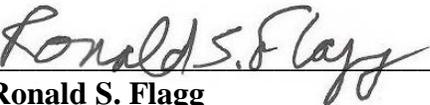
Mr. Korrell moved to adjourn the meeting. Mr. Levi seconded the motion.

**VOTE**

The motion passed by voice vote.

The Committee meeting adjourned at 2:44 p.m.

*I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Operations & Regulations Committee on April 18, 2016.*

  
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**Ronald S. Flagg**  
Vice President for Legal Affairs,  
General Counsel & Corporate Secretary